

MINUTES OF MEETING

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MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON 12<sup>TH</sup> MARCH 2025 AT 7PM IN CLEASBY VILLAGE HALL.

Present:

Councillor R Leckie (Chairman)  
Councillor K Webster  
Councillor L Heritage  
Councillor K Pearson  
Clerk  
1x resident

**1. Apologies.**

- 1.1 Apologies from Cllr C Vigors, and Cllr C Mitchell.
- 1.2 The reasons for absence were approved.

**2. 2.1 Declarations of interest**

None

**2.2 Applications for dispensation.**

None

**3. Minutes of meeting held on Wednesday 8th January 2025**

- 3.1 The minutes of the ordinary meeting held on Wednesday 8<sup>th</sup> January 2025 were agreed as a true and accurate record.

**4. Report from Cllr A. Thompson.**

None received.

**5. North Yorkshire Police Bulletin**

Received.

**6. Dog Fouling**

- 6.1 Councillors welcomed Graeme Lumley, attending the meeting representing a group of residents from Stapleton, who are concerned about increased dog fouling, particularly on the village greens and verges and the impact this has for children playing.
- 6.2 It was noted an email was received from a resident relating to dog fouling and had been circulated to Councillors prior to the meeting.
- 6.3 The Clerk informed Councillors the Street Waste team at NYC no longer collect waste from designated dog bins and preferred that dog waste is mixed with general waste as it is more manageable for collection. It was agreed that more bins are needed to be placed in appropriate

areas around Stapleton along with signage to inform users dog excrement can be placed in general waste bins.

## **7. To discuss any matters arising from the minutes.**

7.1 Parish Council Website – The clerk informed the meeting that she had received training to be able to upload documents to and manage the site. The site is now ready to go live, and more information will be added over time. The newsletter to residents to launch the website is currently with the printers and should be ready in a week's time. Cllr K Pearson agreed he would be happy to distribute the newsletters in Stapleton, and Cllrs K Webster and L Heritage agreed to distribute them to residents in Cleasby. The Clerk agreed that she would deliver newsletters to the properties on the perimeter of the parish boundary including Stapleton Grange.

7.2 Repairs to Boathouse Lane - An email has been received from Ian Beighton Highways Officer, Area 1 at NYC confirming the outstanding works to be completed. He shall inform the parish council when a date for the works to be scheduled has been set.

7.3 Drainage/ Sewer leak Cleasby – Clair Weber, Environmental Health Officer at NYC, has been keeping County Councillor Angus Thompson up to date with the progress of the situation. The Environment Agency will be on site tomorrow (Thursday, 13<sup>th</sup> March 2025) to conduct further investigation work.

## **8. Village greens**

8.1 No issues relating to the village greens were received, other than dog fouling already discussed.

8.2 An update regarding the tree survey was received. Cllr R Leckie has tried to contact Tree Boy several times and has no response. Cllr Leckie proposed that the parish council contacts another Arborist located in Darlington for a quote to conduct a tree survey. Councillors unanimously agreed.

## **9. Grass Cutting**

9.1 A quote from CE & CM Walker Ltd for the 2025 grass cutting season was received.

9.2 It was decided to accept the fees for the 2025 season.

## **10. Councillor vacancies**

10.1 It was noted that Democratic Services, NYC have confirmed we have two vacancies for parish councillors in the village of Cleasby.

10.2 It was decided to ask Democratic Services to change the villages that Councillors K Webster and L Heritage are formally registered to aligned with the village that they reside in and represent, as opposed to where a Councillor vacancy occurred at the time.

## **11. Insurance**

11.1 Councillors compared insurance quotes from several companies and decided to choose Ansvar Insurance, provided by Business Services at CAS Ltd, to cover our insurance for the coming year.

## **12. Town and Parish Council Survey for North Yorkshire Council Gypsy and Traveller Accommodation Assessment 2024/25.**

12.1 To was decided not to respond to this consultation.

## **13. Best Kept Village competition**

13.1 An invitation from Richmond Rotary Club inviting the parish council to take part in the Best Kept Village competition was received.

13.2 It was decided not to take part in the Best Kept Village competition because of the on-going drainage and highways issues.

#### **14. Financial matters**

14.1 Bank reconciliation – A report was received from the Clerk.

14.2 Income and Expenses

*The following payments were approved:*

14.2.1 Clerk's salary (Jan, Feb, March 25)	£475.88
14.2.2 HMRC	£119.00
14.2.3 Clerk's expenses	£None
14.2.4 Insurance for 2025/26	£391.40

14.3 *The following payments were received.*

14.3.1 Northern PowerGrid- wayleave	£14.10
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#### **15. Planning**

15.1 None received.

#### **16. The below correspondence was considered.**

16.1 Parish Liaison Local Plan Update, Call for Sites, 31<sup>st</sup> January 2025, North Yorkshire Council.

16.2 Email from residents regarding dog fouling, 1<sup>st</sup> February 2025.

16.3 Parish Liaison, The Communities Innovating Yorkshire Fund, 10<sup>th</sup> February 2025.

16.4 Parish Liaison February Update, 26<sup>th</sup> February 2025.

#### **17. Items for discussion at the next meeting.**

- Kerbing, Cleasby village green,
- Tree Survey
- Dates of up-coming meetings
- Defibrillator relocation.

- Yorkshire Local Councils Association membership

**18. Date and time of the next meeting.**

The next meeting of the Parish Council will be Wednesday 14th May 2025, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm.

The **Annual Meeting** of the parish council will be held prior to the ordinary meeting on **Wednesday 14<sup>th</sup> May 2025 at 6.15pm**

SIGNED: ..... DATE: .....  
(Chairman)